



SUBCONTRACTOR PREQUALIFICATION QUESTIONNAIRE

Date: _____

Davidson County Capital Projects plan utilizes the best qualified sub-contractors in their specialized areas of work. In order to help ensure these high standards, we ask each subcontractor to voluntarily complete the following questionnaire.

Capital Projects Manager
925 N. Main Street
Lexington, NC 27292
Attention: David Deaton

Fax: 336-242-1203

I. General Information – Please complete the following information about your company:

Company Name _____ Contact _____

Address _____

Phone _____ Fax _____ Trade _____

Contractor License No. _____ Expiration Date _____

Years in Business _____ Number of Employees _____ Annual Volume \$ _____

II. Insurance Requirements – Davidson County requirements are as follows:

Insurance Company Agent's Name & Phone Number

General Liability:	\$ 1,000,000 Combined Single Limit
	\$ 2,000,000 Products and Completed Operations Aggregate
	\$ 2,000,000 General Aggregate Limit
Worker's Compensation:	Statutory, required regardless of number of employees
Umbrella:	\$ 5,000,000 Each Occurrence and Aggregate
Automobile Liability:	\$ 1,000,000 Combined Single Limit
Professional liability / Errors & Omissions:	\$ 1,000,000 required on any contract providing design services

Can you fully provide the above requirements? YES _____ NO _____

Comments: _____

Each project in which your company may be involved will require a separate Certificate of Insurance naming Davidson County as added insured's. The Certificate will be required prior to beginning work on the job and before payment will be made to the subcontractor.

Experience Modification Rate: _____

Provide a complete listing of your company's past OSHA citation history.

SUBCONTRACTOR PREQUALIFICATION WORKSHEET (continued)

III. Bonding References (Payment and Performance Bond)

Please provide information about your capacity to be bonded:

Bonding Company Agent's Name & Phone Number Bonding capacity – Total/Unused

IV. Performance References – please provide a reference list of other General Contractors who can attest to the quality of your work.

A. Current Jobs in progress – On a separate sheet, please provide an up to date list of all current projects with the following information.

- Job name/location
- General Contractor
- Contact Person/Phone Number
- Value
- Bonded?
- Completion Date

B. Jobs Recently Completed – On a separate sheet, please list four General Contractors.

- Job Name/Location
- General Contractor
- Contact Person/Phone Number
- Contract Value
- Bonded?
- Completion Date

V. Banking References – Please provide banking information.

- Bank & Branch Location
- Contact Person
- Phone #
- Fax #

VI. Credit References –on a separate sheet, please provide information about your major suppliers. Be sure to include those you will likely use on this particular project.

- Vendor
- Items provided
- Person to Contact
- Phone #
- Fax #

VII. Company's Principals – List names and titles of your company's principals.

VIII. Legal Status – Are you currently involved in any litigation? YES _____ NO _____

If yes, please explain: _____

The above information is correct to the best of my knowledge and I understand that falsification of any of the above information could result in the nullification of my contract with Davidson County.

Date: _____

Print Signature & Title: _____

Signature: _____